

Vendor Setup Instructions



Location: Galleria At Sunset Mall - (702) 434-0202
1300 W Sunset Rd, Henderson, NV 89014
Held in the Kohls Court

Event Dates: Saturday, November 12th: 11:00 am - 3:00 pm

Setup Hours: Saturday morning from 10:00 am to 11:00 am
Enter through **Bay 9**. See diagram on the next page

Floorplan: <https://www.veteransexpo.vegas/november-floorplan>

Check-in: A registration booth will be setup inside the event.
Exhibit badges will be handed out during the morning check in.

Exhibit Space: One 6' table and 2 chairs

Table Cloths: All vendors must bring a table cloth for a 6' table.
The standard 6' table size is 90" x 132"
6' Box table cloth rentals are available for \$10

Tear Down: Start immediately after the event ends Saturday at 4:00 pm.
All vendors must be moved out by 6:00 pm.

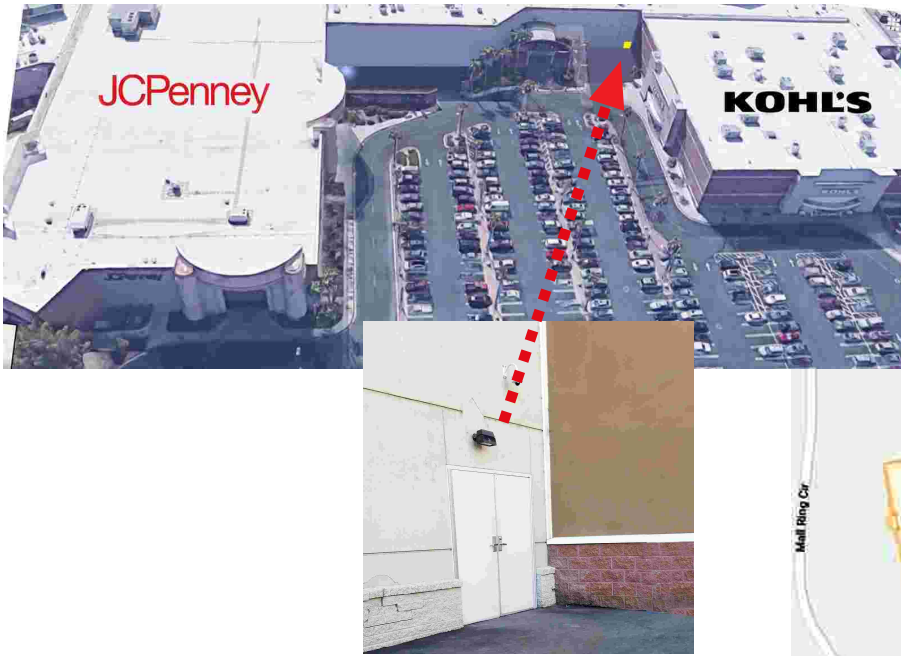
Marketing: **Do what you can to help promote the event.**
• Post the graphic below on your socila media pages
• Link the graphic to: <https://www.veteransexpo.vegas>



Must Bring a Table Cloth
Standard: 90" x 132"

Rental table cloths
available for \$10

Vendor Load-in - Enter Bay 9



Galleria Security:
(702) 340-5520



Bay 9 Service Doors

